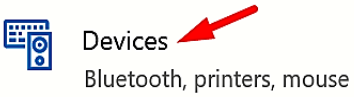
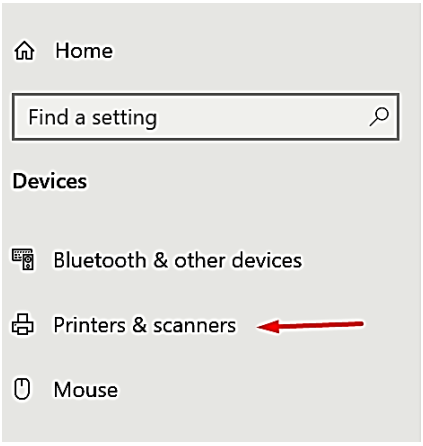
Maintaining a printer

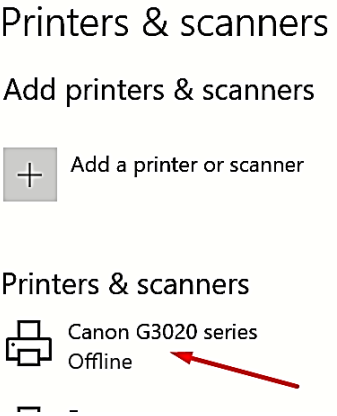
If you are printing a document or picture and the colours appear distorted or it has lines, then most Printers have some tools you can use to make corrections. The images below will be of my **Canon Printer** but other brands should have similar tools. I have settled on Canon printers for although I have used several other makes in the past I have found Canon better meets my needs. **Switch on your Printer.**

If you have a small problem you can print a test sheet to see what colour is not working properly or the document or photo has lines. This is how I proceed. Open "**settings**". This **Gear wheel icon** is always on my taskbar for I continually use it.

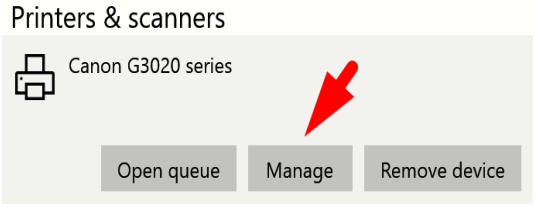
In **Settings** find and open "**Devices**". When this opens click **on "Printers and scanners".** You will see your printer. **Click on your printer. (**Mine is Canon G3020)



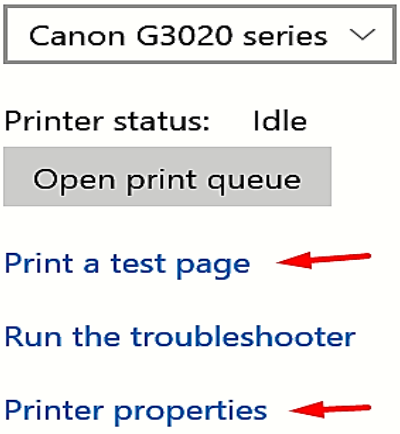




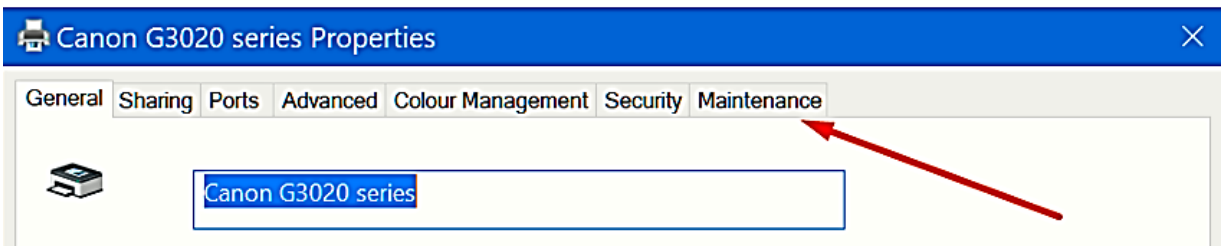
When it opens now click on "**Manage**"



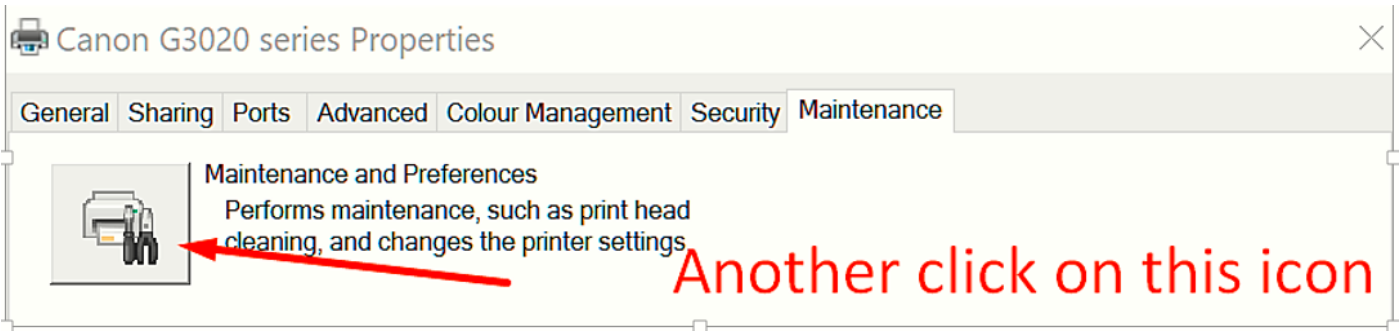
Here I can print a **test page** to check on a problem. However I will go into a more detailed option and click on **Printer properties.**



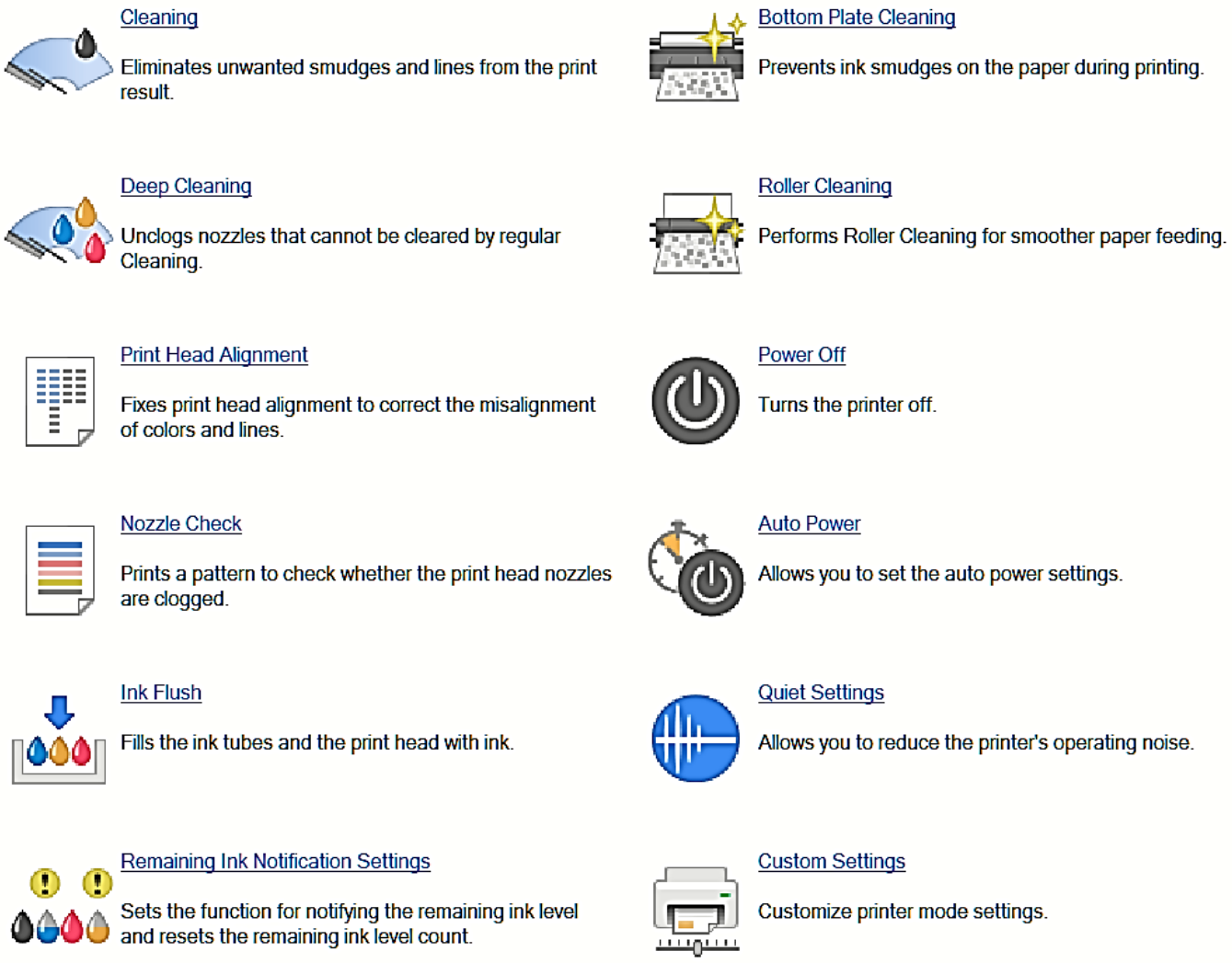
When **Printer Properties** opens I will click on "**Maintenance**".



In the next window I will make another click on the **tools icon.**



Now look at the wide range of tools at my disposal. A start would be “nozzle check”; then perhaps “Cleaning” followed by a nozzle check to see if the problem is cured.



“Deep Cleaning” is a further good option to unclog dry nozzles followed by another nozzle check. If desperate then “Ink flush” which uses a lot of ink. If you have a tank printer then this is OK but with cartridges it could empty them so have some spares ready. Even your printer may request you try one of these options such as “print head alignment, bottom plate or roller cleaning”.

As I said previously this is for my Canon which I am confident in using for I do a large amount of printing and I do use these tools. Other printers may have different options.