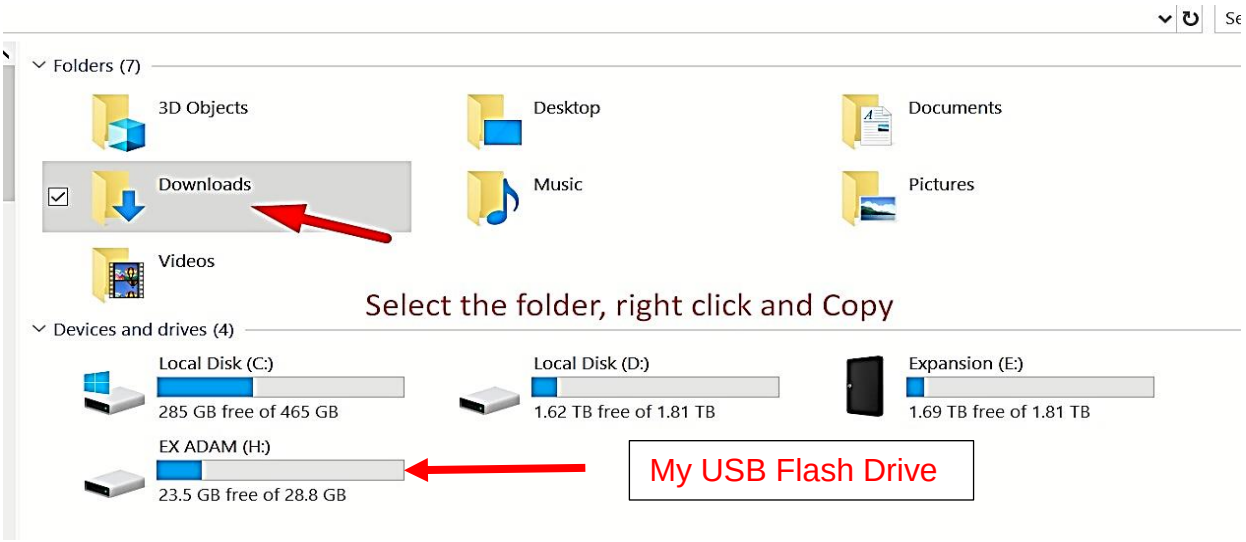
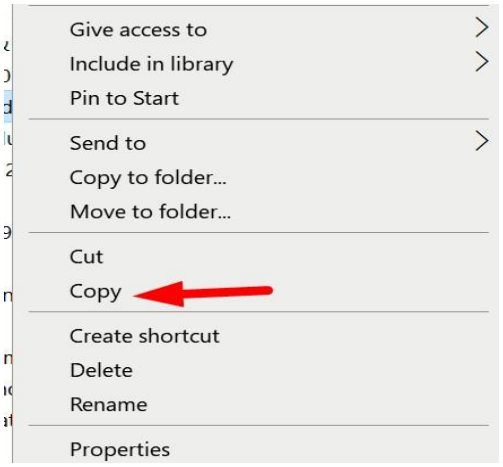
Backing up main folders to a USB (Flash) Drive

Insert your USB drive into the USB socket on your computer. Have a USB of at least 32 GB but better 64 GB- see my previous tutorial on Backing up.

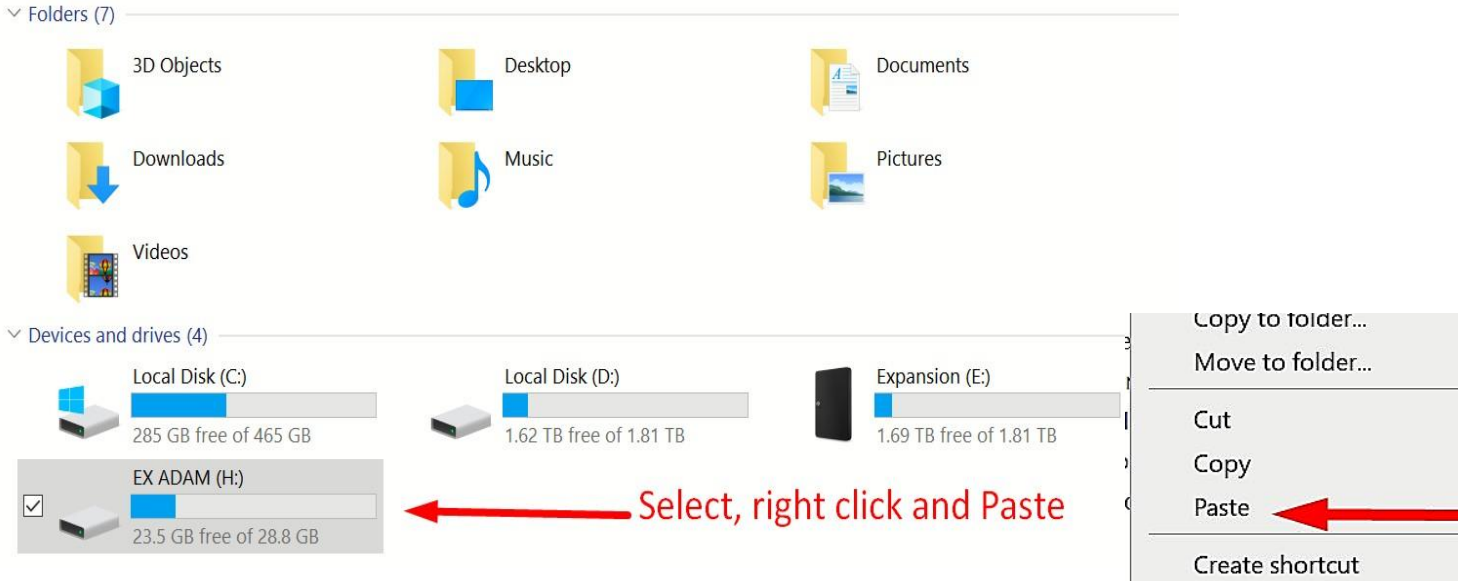
Open **“This PC”** on your computer and **select** (highlight) the main library folder you wish to backup. Here I have selected the **Downloads Folder.**

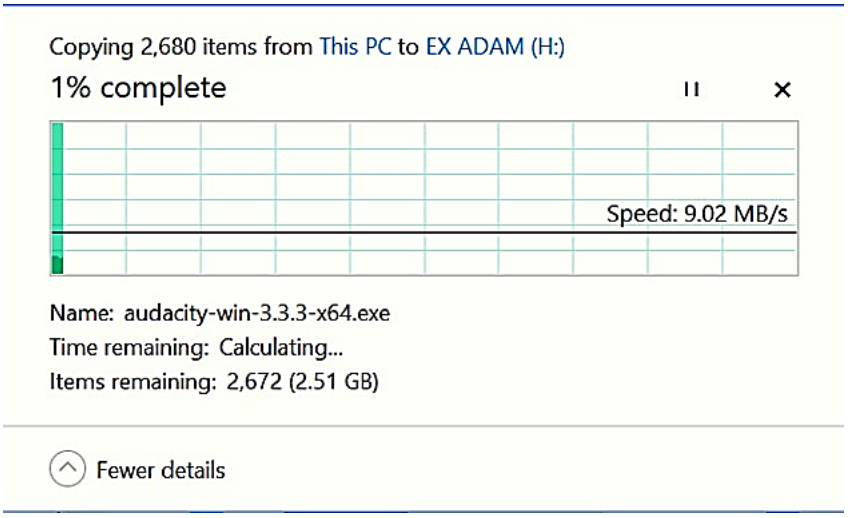




Right click on this Downloads Folder and click “Copy”

Now Select the destination of this folder and right click on it. (Here it is my USB drive called “Adam”- my grandson gave it to me**) now click “Paste”**

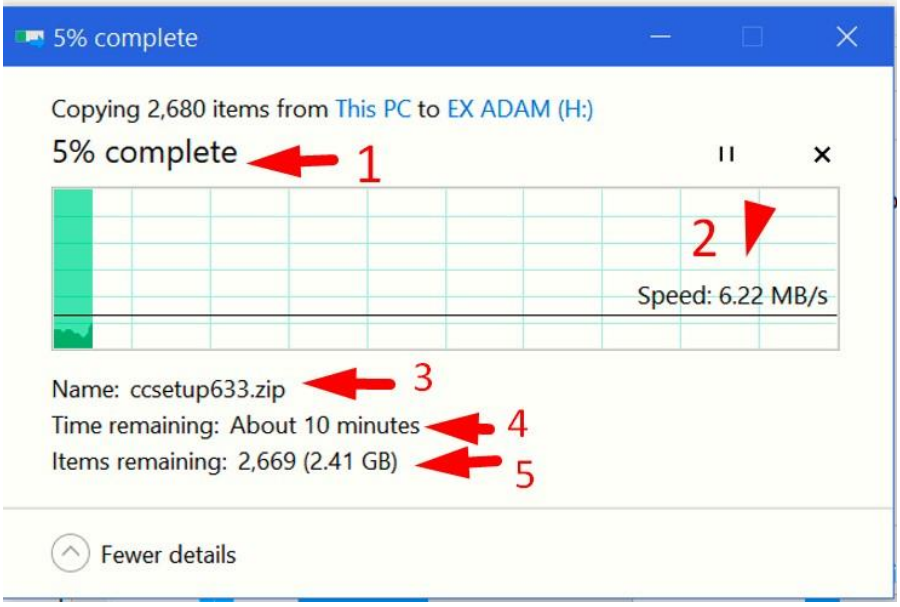




The process of copying will start

Ex Adam is the name of my Flash Drive

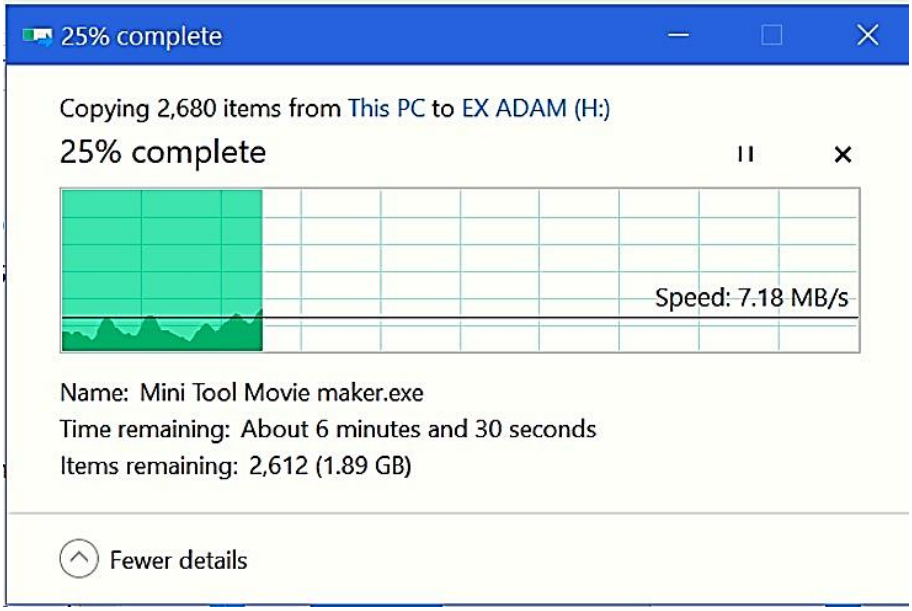
There are over 2,672 items to copy.



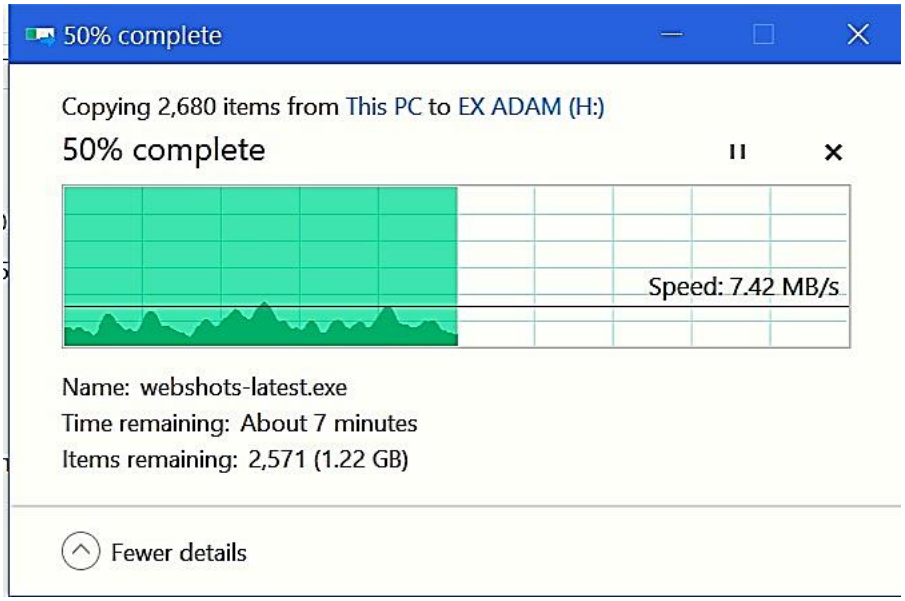
The total time taken will depend on the size of the library or folder being copied.

Also the speed that your computer can copy the data.

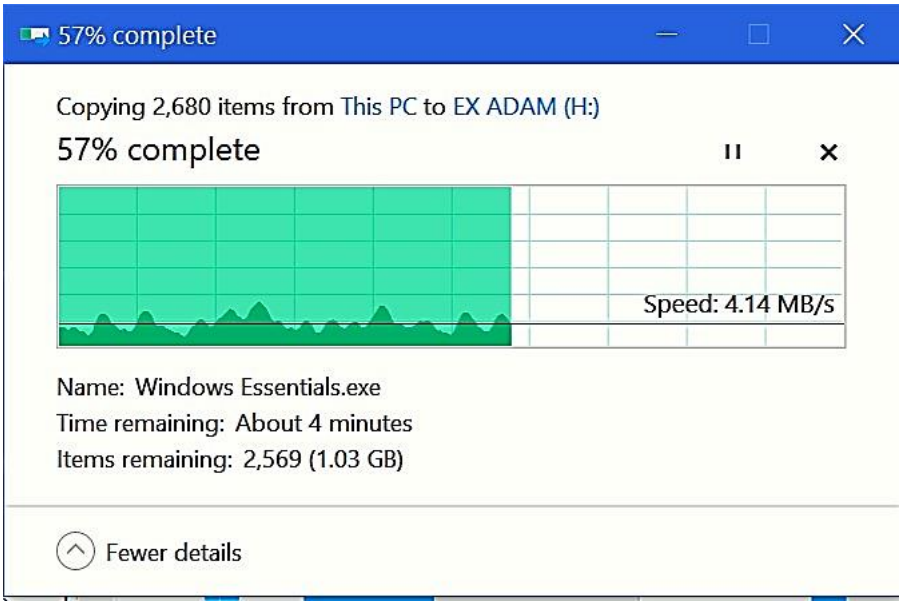
Here it says 10 Minutes



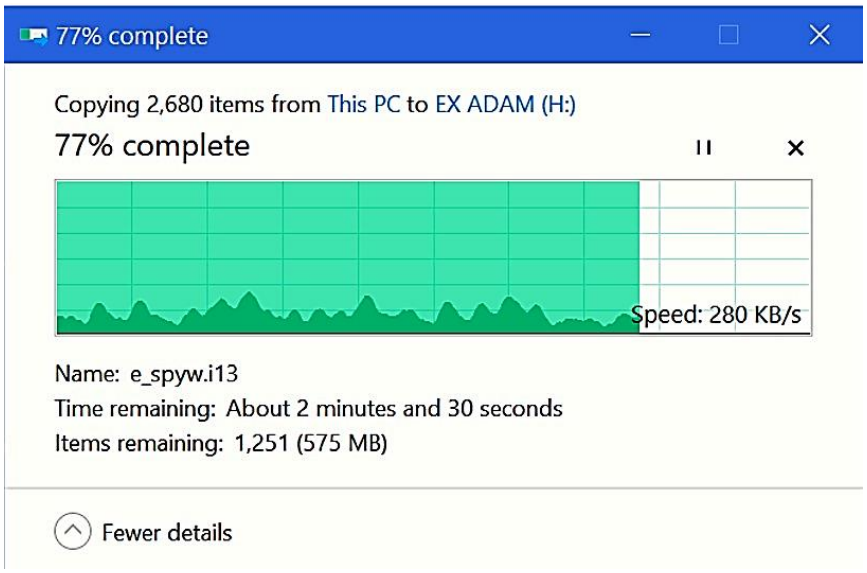
Now 25% complete

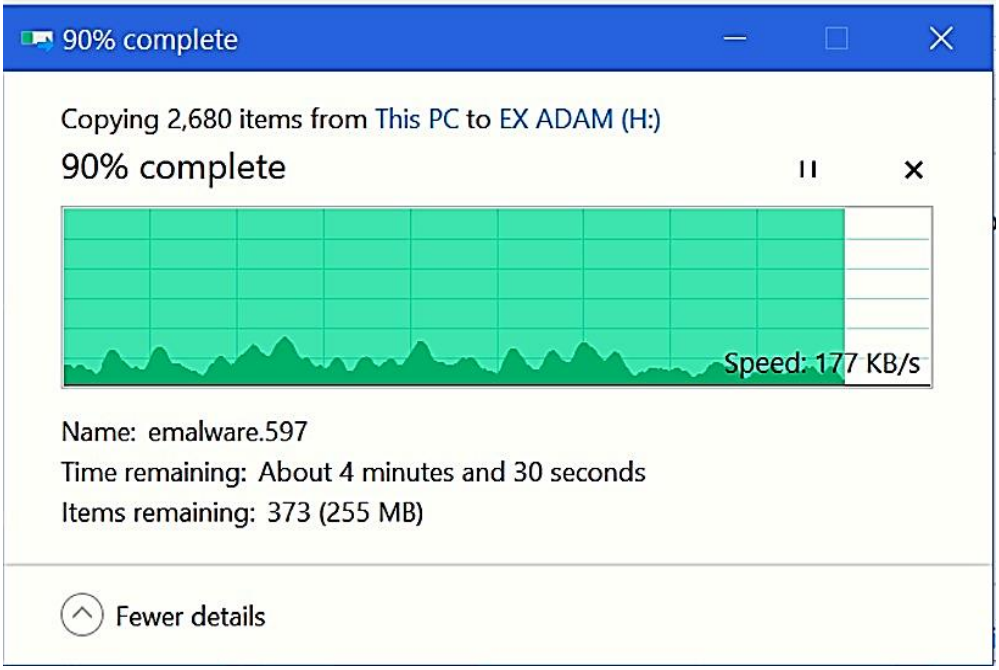


You will notice the speed of transfer will change depending on the complexity of the folder being copied



You can see the name of the folder being copied. Here it is Windows Essentials

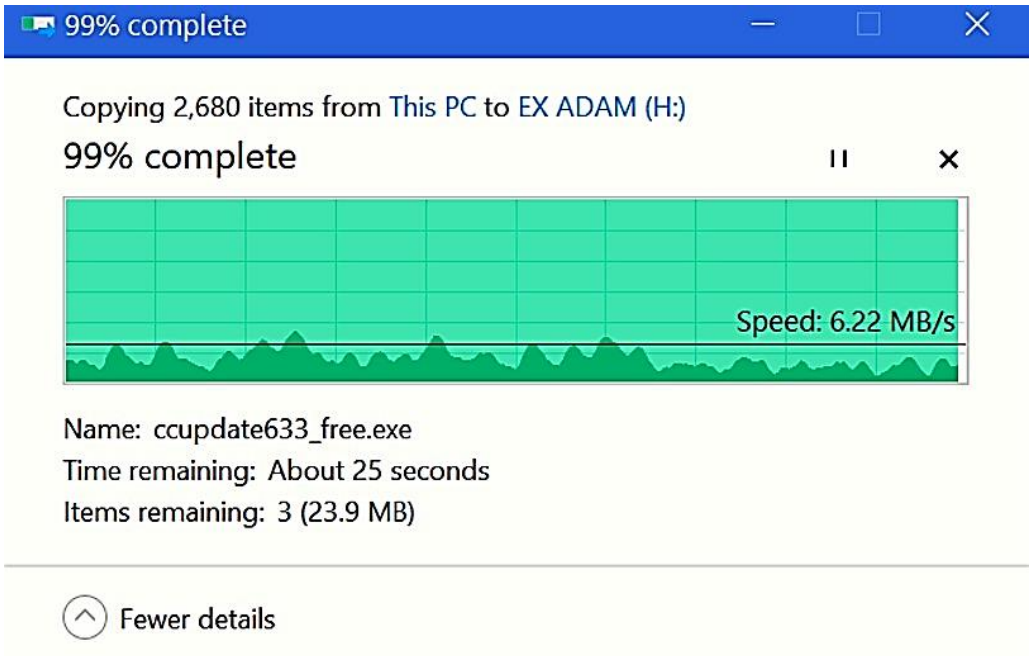




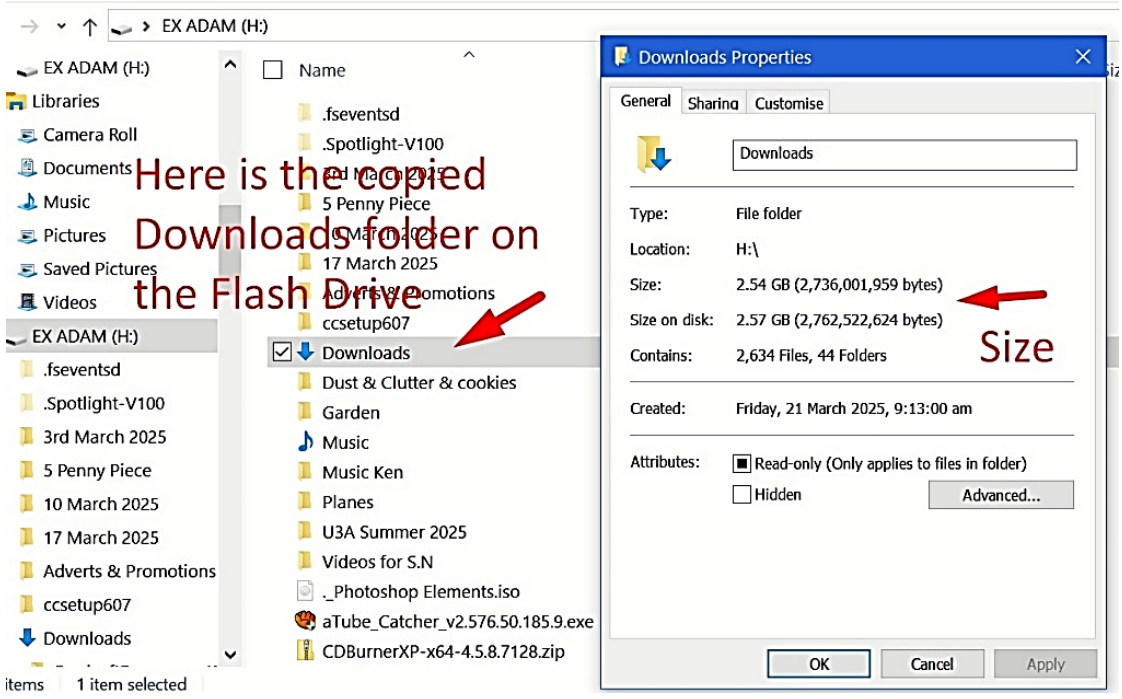
Now 90% have been

Copied

The time to complete is longer than the previous time because the copying speed has reduced



However now it has speeded up and there are only 25 seconds left.



Now everything has been copied and my downloads file is now on the Flash Drive.